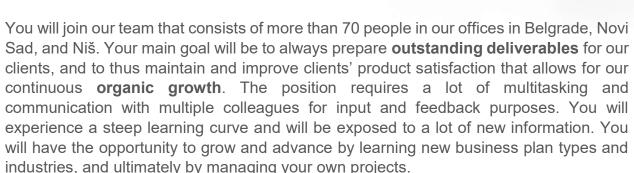
JOORNEY IS HIRING Business Plans Researcher and Writer

Joorney is a business plan writing company that focuses on specific purpose business writing and financial forecasting, rather than on all-around, comprehensive consulting services. The overwhelming majority of the company's services are provided to clients operating or aiming to operate in the North American markets.



Job Responsibilities:

- Properly understand the client's business model via research and analysis of received documents
- Assess major industry trends and describe their current and future impact on the client's business
- Conduct relevant **market research** to support the feasibility of the client's business idea
- Conduct research on the competition and describe the client's **competitive advantages**
- Define and describe the client's current and predicted organizational structure
- Prepare financial assumptions and projections of the client's business for the next five vears
- Efficiently summarize data and explain the client's business model in detail
- Collaborate with Project Managers and Proofreaders to determine writing objectives and deadlines, as well as to make improvements to the prepared deliverables
- Revise documents several times per the Proofreaders', Project Managers', and clients' requests
- Provide clear and meaningful explanations on the **logic** behind the written content in each prepared document, when needed
- Manage your own time effectively

Candidate Profile:

- Outstanding written English language skills
- Competency in **Microsoft Office** [with a focus on Microsoft Word and Microsoft Excel]
- Ability to be decidedly detail-oriented during every work day
- · Ability to adhere to tight deadlines
- Self-motivated individual able to work independently
- Ability to **organize yourself** and continuously **multitask**
- Ability to quickly go through vast amounts of data and cherry-pick the important data
- A knack for **business analytics** and promptly **summarizing data**
- Bachelor's degree or a higher degree level [economics or a business-related degree is preferred]

Work Conditions:

- Full-time job
- Hybrid working policy, which includes flexible working hours [beginning of each work day at any time between 10h and 14h] and choosing either work in one of our Serbian offices or remote work, which can be executed from your preferred location anywhere in the country
- Competitive compensation package
- **Private Health Insurance** as an added benefit after 6 months
- Mostly **short**, yet detailed and engaging projects
- A very dynamic and a multitasking environment
- Comprehensive training
- Timely and organized performance reviews
- Non-repetitive work to a high degree

You have to submit your resume in English language as a part of your application in order to be considered. Additional documentation is welcome, but is not mandatory and does not have to be in English.

Please note that only shortlisted candidates will be contacted.